



*The Commonwealth of Massachusetts
Executive Office of Health and Human Services
One Ashburton Place, Room 1109
Boston, MA 02108*

MITT ROMNEY
Governor

KERRY HEALEY
Lieutenant Governor

TIMOTHY MURPHY
Secretary

Health Care Quality and Cost Council

Minutes

September 20, 2006

1:00 p.m. to 2:30 p.m.

2 Boylston Street,
Daley Room, 5th Floor
Boston, MA

Attendees: Elizabeth Capstick, Kevin Beagan, Chris Delorey, Dolores Mitchell, Robert Seifert, Gregory Sullivan, Kenneth Labresh, Alice Moore, Tim Murphy, Joseph Lawler, Charlie Baker and James Conway (1:30)

Chair, Tim Murphy opened the meeting with an introduction of the newest appointee, Joseph Lawler. He then went over the agenda for the meeting and noted that minutes from the last meeting would be distributed and voted on at the next meeting.

I. Subcommittee discussion and vote* Murphy presented his idea on creating four subcommittees; Quality, Cost & Data Collection, Public Communications, and Governance & Administration. The board then went into further discussion and breakdown of what each subcommittee would cover. The board agreed that the first goal for each subcommittee would be to draw up a charter establishing goals and objectives for each subcommittee. The Council then split into the different subcommittees:

- a. **Quality:** James Conway, Ken Labresh, Elizabeth Capstick, Tom Lee
Cost: Charlie Baker, Gregory Sullivan, Dolores Mitchell, Kevin Beagan, Alice Moore, & Joseph Lawler
Communications: Chris Delorey, Tim Murphy, Charlie Baker, James Conway, Kevin Beagan, Robert Seifert and Ken Labresh
Governance & Administration: Alice Moore, Tim Murphy, Chris Delorey and Gregory Sullivan

During discussions on Subcommittees Gregory Sullivan brought up that he believed that in the bill there was wording that money was suppose to be allocated for the Health Care Quality and Cost Council. This matter was going to be looked into.

- b. Murphy made a motion to establish the subcommittee structure. The motion was passed unanimously.

II. Review of Ethics request and vote* Kristen Apgar, General Counsel for EOHHS, addressed the Council and went over the draft letter that she was going to send to the State Ethics Commission on behalf of the Council. She explained that for the non ex-officio members they would probably be considered Special State Employees, and subject to the same rules and regulations under the Ethic's commission. A discussion ensued.

- a. A motion was made by Murphy to approve the letter and to have Apgar send it over the State of Ethics Commission. Motion was passed unanimously.

III. Establishment of Advisory Committee and vote* 28 members to be appointed onto the Advisory Committee.

- a. Murphy made a motion to instate the Advisory Committee and to go forward with contacting the appointees. Motion passed unanimously.

IV. Housekeeping and Administration

- a. Next Meeting would be held on October 18th and would continue on to be the Third Wednesday of every month.
- b. Reminder that any subcommittee meetings are to be public and do need to get posted.

Motion to adjourn, all agreed. Meeting came to a close at 2:15p.m.

Respectfully Submitted,

Tim Murphy
Chair